

ISTINYE UNIVERSITY REGULATIONS FOR THE ARTIFICIAL INTELLIGENCE RESEARCH AND APPLICATION CENTER

CHAPTER 1 Purpose, Scope, Basis and Definitions

Purpose

ARTICLE 1 – (Amended: OG-25 January 2024-32440)

(1) This Regulation oversees the organization, management, duties and working methods of the Artificial Intelligence Research and Application Center.

Scope

ARTICLE 2 – (Amended: OG-25 January 2024-32440)

(1) This Regulation oversees the objectives, management bodies, management bodies duties and working methods of the Artificial Intelligence Research and Application Center affiliated with Istinye University.

Basis

ARTICLE 3 – (1) This Regulation has been prepared based on subparagraph (2) of clause (d) of paragraph 1 of Article 7 and Article 14 of Higher Education Law No. 2547.

Definitions

ARTICLE 4 – (1) This Regulation defines the following:

- a) Center: Artificial Intelligence Research and Application Center,
- b) Director: Director of the Center,
- c) Rector: Rector of Istinye University,
- d) University: Istinye University,
- e) Board of Directors: Central Board of Directors.

CHAPTER 2

Purposes and Working Area of the Center

Purpose of the center

ARTICLE 5 – (1) The center's purposes are:

- a) To produce artificial intelligence solutions under the supervision of the university; to carry out pilot applications; to produce prototypes of innovative ideas and prepare them for commercialization and export; to facilitate the product development processes of

entrepreneurs operating within or initiating start-ups at the University's Incubation Center; to encourage and organize creative and interdisciplinary studies on entrepreneurship; to provide consulting services within the scope of the provisions of the relevant legislation; to organize scientific meetings, courses, seminars and workshops; and to conduct scientific research.

(Amended: OG-25 January 2024-32440)

- b) To communicate with similar centers at home and abroad, to help develop courses and programs in postgraduate education, and to provide and disseminate knowledge.
- c) To carry out joint studies with other universities, public institutions and industrial organizations, to establish central laboratories and provide equipment and data to execute these studies **(Amended: OG-25 January 2024-32440)**

(2) To communicate with similar centers at home and abroad, to develop courses and programs in postgraduate education, and to share knowledge.

(3) To carry out joint studies with other universities, public institutions and industrial organizations and to establish central laboratories and provide equipment and data for carrying out these studies.

Areas of activity of the center

ARTICLE 6 – (Amended: OG-25 January 2024-32440)

- (1) The center acts:
 - a) To establish systems that will form the foundation for scientific and technological research and that allow big data analysis.
 - b) To ensure that the Center's laboratory, equipment and other facilities are used in undergraduate and graduate studies and other research at the University.
 - c) To plan and conduct the research of public institutions and private organizations; to provide consulting services within relevant legislation provisions; to create prototypes of innovative ideas; to plan, test and produce systems and their components by working together with those in the industry.
 - d) To carry out in-service and interdisciplinary training studies; to organize seminars, workshops, training, and conferences for this purpose; and to prepare printed and electronic publications.
 - e) To raise awareness of the field of artificial intelligence through events in collaboration with public and private organizations; to publish research, scientific reports, bulletins, projects, books, magazines and similar publications supporting studies in this field.
 - f) To cooperate with national and international organizations related to artificial intelligence.
 - g) To train personnel and scientists who are experts in the field of artificial intelligence.

CHAPTER 3

Governing Bodies and Duties

Governing bodies of the center

ARTICLE 7 – (1) The governing bodies of the center are:

- a) Manager
- b) Board of Directors

(2) If recommended by the Board of Directors, an Advisory Board may be formed with the approval of the Rector.

Director

ARTICLE 8 – (1) The Rector appoints the Director from the University faculty members. The term of office is three years. **(Amended: OG-25 January 2024-32440)**

(2) With the Rector's approval, the Director may appoint a member of the Board of Directors as the Deputy Director. The Deputy Director performs the duties of the Director in the absence of the Director. If the Director's term of office expires or the Director resigns in any way, the Deputy Director's duty also ends.

(3) If the Director leaves his or her post for temporary periods, the Deputy Director steps in. If the mandate lasts more than six months, a new Director is appointed. In cases where it is known that the Director will be absent for more than six months, a new Director is appointed within one month. The Rector may personally assume the duties of the Director until a new Director is appointed, or may assign one of the University's faculty members to act as proxy. **(Amended: OG-25 January 2024-32440)**

Duties of the Director

ARTICLE 9 – (1) The duties and powers of the Director are:

- a) To regularly manage the work of the Center according to its objectives; to represent the Center.
- b) To plan the Center's activities, submit them to the Board of Directors for opinion, and then submit them to the Rector.
- c) To cooperate with institutions and organizations related to the study subjects.
- d) To propose personnel to work at the center to the Rector.
- e) To prepare an annual report of the Center's activities every year and present it to the Board of Directors.

- f) To carry out the management, supervision and general supervision of all administrative, technical and research personnel affiliated with the center; to ensure their working order, duty, clothing, discipline and success status are reviewed and approved.
- g) To supervise and control all the Center's activities.
- h) To represent the Center and chair the Central Board of Directors; to allocate resources for the Center's work; to implement the decisions of the Board of Directors within this Regulation.

Board of Directors

ARTICLE 10 – (1) Chaired by the Director, the Board of Directors consists of seven members; these include the Deputy Director and five members the Director recommends and the Rector appoints. These come from University faculty members working in the Center's fields of activity. The term of office of the members of the Board of Directors is three years. Members whose terms have expired may be reappointed. **(Amended: OG -25 January 2024-32440)**

(2) The Board of Directors meets at least twice a year and, when necessary, at the decision of the Director. The quorum for a meeting is one more than half the total number of members. Decisions of the Board of Directors are confirmed by majority vote. In case of a tie, the Director's vote makes the determination.

(3) Members whose term of office has expired may be reappointed. A member who misses a meeting three times in a row or a total of five times in a year without an excuse is deemed to have abdicated his position.

Duties and powers of the Board of Directors

ARTICLE 11 – (1) The duties and powers of the Board of Directors are:

- a) To make decisions related to the activities and management of the Center.
- b) To ensure planning, preparation and implementation of programs related to the work of the Center.
- c) To prepare guidelines for the working principles of the Center.
- d) To evaluate the Center's projects and make recommendations on research, implementation and publication.
- e) To evaluate the Center's annual activity report of the preceding year; to prepare the activity report for the upcoming year; and to submit the report to the Rector.
- f) To coordinate the Center's financial transactions, income and expense balance.
- g) To make management decisions raised by the Director.

Advisory Board

ARTICLE 12 – (1) If recommended by the Board of Directors, an Advisory Board may be formed with the approval of the Rector.

- a) At the recommendation of the Director and with the approval of the Rector, academicians from higher education institutions at home and abroad or those working in the field of activity of the Center may serve on the Advisory Board. To do so, they must have experience, must be available for consulting when necessary, and must accept the offer. The Advisory Board accommodates a maximum of 15 members. The term of office of the Advisory Board members is 1 (one) year. A member whose term has expired may be reappointed.
- b) The Advisory Board meets at the decision of the Rector.
- c) The Advisory Board functions to support and facilitate the Center’s relations in scientific and social fields and to make evaluations and recommendations regarding the work of the Center.

CHAPTER 4

Miscellaneous and Final Provisions

Personnel needs

ARTICLE 13 – (1) The academic, technical and administrative personnel needs of the Center are met using the University's existing human resources and/or by employing new personnel.

Force

ARTICLE 14 – (1) This Regulation takes effect on the date of its publication.

Executive

ARTICLE 15 – (1) The provisions of this Regulation shall be executed by the Rector of Istinye University.

MEETING DATE	MEETING HOUR	SESSION NUMBER
04 October 2023	13.30	2023-2024/02